

ERVING SCHOOL COMMITTEE

**Monday, February 12, 2024
5:30 PM.**

ERVING SENIOR/COMMUNITY CENTER

AGENDA Final Minutes

Present: Mackensity Bailey- Chair, Erik Semb, Katelyn Mailloux-Little, Mark Blatchley, members; Elizabeth DeSorgher, Laura George, Stephanie Barry, Heather Peterson, Breta Petraccia.

A. Call Meeting to Order

The meeting was called to order at 5:38PM by Mackensity Bailey, Chair.

B. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

C. Public Hearings: none.

D. Approval of Minutes from: amendment by Mackensity to table 2/8/24 & 1/23/24 minutes until next meeting.

- February 8, 2024
- January 23, 2024*

E. Warrants – Record in Minutes with Numbers: motion to approve warrants by Mackensity, seconded by Katelyn. No discussion. All in favor.

Payroll	Amount	Date
#116	\$109,986.07	2/1/24
Vendor/Invoices	Amount	Date
EES #1023	\$38,797.80	1/25/24
EES-FS #1024	\$2,512.40	1/25/24
EES #1025	\$41,057.54	2/8/24
EES-FS #1026	\$4,245.58	2/8/24
E. Secondary #1111	\$13,429.95	1/25/24
E. Secondary #1112	\$17,916.04	2/8/24

- Gifts: Acceptance Vote-none at this time
- Grants: Acceptance Vote- none at this time

F. Report of the Gill-Montague Representative: table to next mtg.

G. Report of the Franklin County Technical Representative: table to next mtg.

H. Report from the Erving Teachers' Association: Understanding of managing schools resources, policies and direction of school budget. Thank you for your time and efforts, it does not go unnoticed. Thank you Dr. Krane for your exemplary leadership since stepping into the role at Erving Elementary. His commitment to students, educators, and staff is commendable. He has set us on a path to stability. He is instrumental to navigating complexities. We are grateful for his leadership and positive impact on our school. We stand united in supporting his efforts towards creating an environment that fosters growth, learning and success for all. Last weeks disrespect towards Dr. Krane was a display of disconnect between school leadership, school committee and educators. It is time to demonstrate a united front with constructive dialogue rather than indirect criticisms. We look forward to a renewed commitment to collaboration and respect in future interactions.

Agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

I. Collaborative for Educational Services Report: 50th anniversary, started in Hadley. Currently the largest collaborative within the state with statewide services and professional development. A SALT grant used for after school programs for middle and high school students geared towards reading at Mahar, Northfield after school programs-looking how to implement this model across other schools, HECA 26 students enrolled & were able to not increase tuition, Mt. Tom with 11 students. These students haven't had success in regular classrooms, so have separate program—a lot of dual enrollment at Holyoke Community College. Beacon Program through Greenfield Community College and Greenfield High School focused on project-based learning activities; some graduating early & honor roll students. A handful of early childhood programming. Working on providing services in the best manner and in best practices. What districts can do with their own programs with self-evaluation and reflection.

J. Regionalization Update: none.

K. Capital Planning Committee Update: skip for now.

L. Superintendent's Report

- National School Counseling Week 2/5-2/9. Sponsored by the American School Counselor Association, highlights the impact school counselors can have in helping students be successful in school and plan for the future. More information can be found at the Massachusetts School Counselors Association's website.
- SOA Plans: Continue to craft our Student Opportunity Act (SOA) Plan as a Leadership Team. In order to gather stakeholder feedback, principals will be sharing the draft with staff and caregivers through staff meetings, PTO/School Council meetings and/or newsletters. The Director of Curriculum and Instruction and the Superintendent will be hosting a virtual information "Town Hall" meeting with the community at the end of this month. Feedback data will be discussed by the Leadership Team and incorporated where appropriate. The SOA Plan will be shared for discussion and voted on at the Joint Supervisory Committee meeting in March and submitted to DESE by 4/1/24.

M. Director of Finance and Operations Report* unable to attend tonight

- Erving Elementary School Expenditures
- Erving Secondary Expenditures
- Presenting the budget tonight.

N. Principal's Report—

- FY24 Current Enrollment- 122 students at Erving Elementary School
- Welcome Advanced Psychotherapy Practice- psychotherapy for students, parents & staff. Eileen Naughton, LICSW. Most insurances are accepted. All fees are paid through insurance plans. These services are offered to the EES community at no cost to the district.
- Calendar of Events: 2/1- Kindergarten Field Trip, 2/7 Savings Makes "Cents", 2/11- CNC Playgroup, 2/15- All School Sing, 2/19-2/23- school vacation.
- Recent Events- 2 snow days so far, 1 more tomorrow. Concluded first semester, reports cards have been sent home. Staff have participated in the HILL Science of Reading training as well as grade level meetings. After school band lessons have resumed for band students. Kindergarten went on a walking field trip to the Erving Library. Preschool and Kindergarten registration is underway for the 2024-2025 school year.
- Kudos and many thanks to Eric & Bill- you've done amazing work clearing all of the walking areas surrounding the school, parking lots and playground. This keeps our school safe and accessible to fire & emergency services.
- Hiring- School counselor for 2024-2025 posted. This will complement school psychologist & BCBA as we work to deliver meaningful and sustainable social-emotional supports for all children in our school.

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- Work in Progress- draft of EES handbook will be sent to the Superintendent's office by 2/2/24.
- O. Director of Curriculum & Instruction***- mistake, carry over from last month. No report or presentation.
- P. Budget and Personnel Committee Report-** none.
- Q. Union #28 Committee Report**
- Next Meeting Date – February 16, 2024 at 4:30PM. Superintendent candidate interviews, ½ hour for each interview for public meet and greet. Swift River this Friday, 2/16/24 at 4:30PM.
 - Meeting held on 2/20/24 if decision not made by then. All of these are open to the public.
- R. Old Business**
- Draft FY25 Erving Elementary and Secondary Budget –Discussion and Possible Vote on Preliminary Adoption
 - Budget amount not voted on last meeting.
 - Total gross elementary budget \$4,135,488-\$188,000 grants=\$3,947,488. Motion to accept budget of \$3,947,488 made by Erik, seconded by Katelyn. Please be noted this is a draft at this time. Will be discussed tonight. Formal budget hearings to come. No further discussion. 3 in favor, 1 opposed.
 - Secondary budget: \$1,409,047. Motion to approve secondary budget: Mark, Katelyn seconded. No further discussion. All in favor, no opposition.
- S. New Business**
- **Family Handbook** – Vote- request to table due to just receiving such.
 - **Request from Erving Recreation Committee to use Erving Elementary School for their summer program** – Vote. Use Erving Elementary School for Parks & Rec's summer program. Breta Petracchia, representing the ask to use grounds & some of school building for summer parks program. Same parameters as last year. Instead of 20 children, would be 30 children with 4 counselors. Program runs July 1 to August 9 M-F same hours. Bulk of program takes place outside. Only building access would be back entryway near playground, 2 bathrooms near library. On foul weather, use of gymnasium. Install a tent outside as usual. Aware of facility use forms need to be filled out. Motion to accept request Erving Recreation Committee to use Erving Elementary School for summer program made by Eric, seconded by Mark. No further discussion. All in favor.
 - **Selection of Joint Supervisory Committee Alternate members** – don't need to do a discussion and vote because Mark is the alternate.
 - **Selection of Negotiation Sub-Committee Alternate members** – discussion and vote. Katelyn & Mackensy currently on it, but if unable to attend, need an alternate. Erik self-nominated as alternate, Mackensy seconded. All in favor.
 - **Selection of Warrant Signature Alternates – discussion and vote.** If one of two people cannot do it, Mackensy and Erik currently. Suggest two alternates: Mark & Katelyn. Will internally figure out. Motion by Mackensy of Mark & Katelyn become alternate signatures on warrants. Erik seconded, no discussion, all in favor.
 - **PIEE Report-** Katelyn spoke to this matter. Met 2/5/24 virtually. Link is shared in Newsletter & Facebook page, 1st Monday virtually every month at 7PM. Wrapped up calendar, raffle. Thank you to all who participated. Discussed doing Butter braid breads to have ordered and delivered before Easter holiday. Order forms will be sent home and into classrooms soon. Can order online. Will be on Facebook & Dojo as well. Scholarship put out every year for Seniors.

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If you have a child that is a Senior at any local high school who went to Erving Elementary School it will be in the Around Town once it is available and be shared with local high school guidance counselors. Next meeting is 3/4/24 7PM Virtually. Action items: what some of the money being fund-raised is used for? So far this year a coffee maker for teacher's room & soon to be Teacher's Appreciation Week.

T. Future Business

- **ESC/Select Board/FinCom meeting: Monday, February 12, 2024 – 7:00 p.m. at the Erving Senior/Community Center.** Mtg. will stay active, and adjourn presenting budget.
- **Next School Committee Meeting Date: Tuesday, March 19, 2024 – 7:00 p.m at Erving Elementary School**
- **Erving Policy Committee – Tuesday, March 19, 2024 – 6:30 p.m at Erving Elementary School.**

U. Policy Review and Update

Second Reading, First Vote on:

- IHAX – Early Childhood Education*
- CHA-CHC – Development and Dissemination of Procedures*
- Motion to table to 3/19/24 meeting for policy committee to meet & discuss made by Mackensey, seconded by Erik. All in favor.

Motion to recess made by Erik, seconded by Katelyn. No objections, All in favor. Recess at 6:13PM. Meeting resumed at 7:26PM. School Committee presented to Erving Select Board. Motion to adjourn made by Erik, seconded by Katelyn, all in favor. Meeting adjourned at 9:06PM.

* Enclosures